

Bayview PAC Meeting Minutes

Date: Wednesday, November 23, 2016, 3:15 – 5.00 pm

Location: Bayview Library

1) Minutes of last meeting

The movie shoots that might take place at Bayview did not happen in the end. Because of privacy legislation, the school was not allowed to hand over parent mailing lists to the PAC. Tanya presented Gili's update on the Parent Advisory Network (PAN) activities. There had been a discussion on the type of materials and activities that can be funded by PACs. For more information, see the PAN webpage.

Noreen Morris would start with morning coffees for parents during 2017, probably one Tuesday every month. Volunteers were needed to help with preparing coffee and tea.

2) Principal update – Noreen Morris

The school is very grateful for PAC fundraising. There is documentation of how PAC funds have been used by the school from the 2011/12 through the 2015/16 school years. This overview can also serve as a base for future decisions.

Every school under the VSB has received 20% less funding for this school year, which means that less learning materials can be purchased. The total budget for Bayview, outside of salaries, now stands at 18000 CAD. PAC funding has become even more important.

On the other hand, the province's Learning Improvement Fund has been very valuable in terms of SSAs at Bayview.

Various student clubs have been very active at Bayview. The Students Helping Students club has raised substantial funding through a book sale and bake sale. The Earth's Assistants have also been active.

On December 7th, the school will host an all day of play as part of the Global Play Day initiative. During this day, no electronics will be allowed. Kids can bring games, lego etc. to school.

The Art Start program has continued to be successful, with e.g., author visits, poetology and an upcoming dance performance.

Report cards for this term are currently being prepared.

Parents are encouraged to read the principal newsletter, which has a detailed calendar at the back.

The issue of how to boost school enrolment was discussed, e.g., through open days and posters at parks visited by young parents and their children.

3) PAC open positions: Treasurer and Secretary

Cecil Konijnendijk, bonus-dad to Maj in grade 5 and Signe in grade 6, had agreed to serve as new Secretary.

Joe agreed to act as combined President / Treasurer during the 2016/2017 year.

Joss agreed to be member at large and be the third person with signatory rights.

Joss, Joe and Cecil would meet up at the bank to sort out PAC financial issues and signing rights. Joe could then also sign the checks remaining from the Halloween Howl.

4) School priorities for the year

The need for a clear process for applying for PAC funding was discussed. Noreen Morris updated the PAC on current routines and criteria.

Joe and Noreen would meet to discuss the wish list. Last year had been a special year, with the purchase of iPads for the school. This year would be a more 'typical' funding year.

The importance of informing parents and other donors about the use of their donations was stressed.

5) Review of financials

Because of changed access routines at Vancity, Joe has to trace down the bank card associated with the PAC account (which was sent to the past president) before he could provide a full overview of finances. The Halloween Howl had seen a 20% drop in tickets sales, which is in line with a similar decrease in school enrolment.

6) Plan of events – Volunteers / Coordinators

Emilia updated the PAC on various upcoming events.

The annual Christmas market would be held on December 10th, from 9.30 to noon. Volunteers will be needed, e.g., for selling hot drinks, snacks, baked goods, crafts. There will be a Santa and some form of music.

This year there will be no Holiday Hampers, but the idea of some sort of toy drive was discussed.

On December 15th, a pyjama party would be held at school for the benefit of Covenant House for homeless youths. Pancakes would be served and children would get stickers for donations made.

Planning for the Bayview Spring Gala, a parent-only fundraising event, was underway. The event was scheduled for March 3rd. There would be a silent auction, as well as food and drinks. Volunteers were needed.

7) New business

Some form of governance document for the PAC was still needed. Chris is working on a draft.

Next meeting will be on January 17th, 6.30 pm.