



Bayview PAC Meeting Agenda

Date: Tuesday, June 19, 2018, 6:30-8:00 pm

Location: Bayview Staff Room

In Attendance: Emilia Doro, Joss Taylor, Tanya Kyi, Kelly Ryan, Joe Damiani, Chris Kerslake, Anna Eberhard Friedlander, Birgitte Biorn

Agenda Items

1. Introduction/call for additional agenda items

2. Minutes of last meeting

Anna Friedlander moved to adopt the minutes; Joss Taylor seconded; minutes were adopted

3. No teachers' update [no teacher in attendance]

4. Principal's update: Birgitte Biorn

- Postings and interviews for new teachers have begun
- Sports day with the new "family teams" format was well reviewed by staff, who enjoyed the day
 - events went smoothly; the mix of intermediates and primaries was enjoyed by the kids
 - the family teams were used to each other by then and had fun together
- The welcome to Kindergarten event was well organized by the K teachers and went smoothly
- The volunteer tea and assembly performances were a success; thanks to Holly Broadland for the gluten-free donut options
- The athletics banquet went well
- Grade 7 farewell celebrated the graduates
 - Staff who are leaving: Ms Appleby, Sue Wali; Michelle Jung (Sue Koshan back in Sept); Laura Robertson going to Alderwood
 - Artist residencies for next year are being discussed. We would like to have Lisa Sars, just for K-1 and maybe 2 [Lisa thinks we could get another ArtStarts grant because it's a smaller group]. Rhythm Resource was liked by everyone; Ebru has been in touch with David about a 2-week residency; this costs \$6000 for the two weeks.
 - Nepal school connection (Sarah Schneiderman) is going to the school in Nepal over the summer and taking books, lost and found clothing, and some other materials to donate.
 - A suitcase of books from book sale went to a library in Peru where mine exploration company has built a community library.
 - Enrolment is steady for next year (265); might still get 12 Ks from Hudson, maybe a few fewer

5. Treasurers' update: Emilia Doro/Joss Taylor

Regular account: \$ 67,64.21 Gaming account: \$ 11,033.78

- Fundraising updates:
Hot dog sale (Emilia)



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- had extra hot dogs because two different places came through with hot dog donations for sports day, hence the hot dog sale. \$600 sales, juice/condiments costed \$55; net was about \$400
- Family night out at the Wolf and Hound (Anna): about \$1200 sales; \$180 donation to the PAC for the 15%
- Financial results for 2017-18 – see attached sheets
 - Fundraising substantially exceeded budgeted expectations
 - Didn't spend much money this year, because have been spending down the backlog of surpluses in school accounts
 - Spent about \$3600 on PAC-sponsored events, childcare at meetings, etc.
- Gaming account: got a \$5580 grant this year
 - bought new playground equipment/toys
 - about \$1000 spent on sensory room furnishings

- Draft budget for 2018-19
 - Joss met with Birgitte and teacher finance committee to look at how to allocate funds for next year;
 - Treasurers don't want to do a lump-sum, because of lack of tracking, and it's lots of work for school administrator to have to track; trying to tighten up the system; will have teachers submit expenses directly to the PAC
 - "Classroom funds" will be essentially petty cash: each teacher will get \$250 at the beginning of the year to spend as they wish throughout the year (no receipts required)
 - Field trip funds will go to school's teacher accounts, administered by school admin; \$15 per student in each division; these are mostly to subsidize needy students, so admin tracks this— process already in place
 - Science consumables: teachers noted that they tend to spend their own money on consumable materials for science projects, so each teacher will get \$50 for this
 - "School wish list" is for school-wide activities, enrichment, etc. (e.g., drumming or dance for all divisions or a group of divisions)
 - All were in agreement that PAC is willing to fund any additional amount needed for 5 performances that have been booked, plus Lisa Sars, plus Rhythm Resource
 - Budget for next year was passed unanimously

- Seismic upgrade fundraising plan
 - do a direct-drive campaign specifically for seismic? would want to have some specifics about what we'll need
 - do direct drive in fall, to not encroach on the gala
 - have a list of things we need, with amounts, for people to have an idea of what to give
 - will have to do several direct-drive campaigns; early on, will be thin on details
 - but there's worry about donor fatigue
 - could get some info from General Gordon's and Lord Nelson's websites



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- need to think beyond the school to the community for fundraising; Joss thinking about how to get community businesses to do sponsorship
 - Joss: maybe do a custom Monopoly game or similar, with businesses paying to get their names on the properties, etc., then sell the game for profit

6. Seismic update: Tanya Kyi

- plans are posted on the staffroom wall; so far most of our requests are incorporated

1. Landscape Design

* The landscape architect has done some rough sketches for the new Bayview and... there's a grass field! It's smaller than the current field, but it's there and it's green. I believe the idea is that the slightly smaller size will allow kids more room to play elsewhere (a) during the first year, when the grass is growing in and (b) during rainy and muddy times.

* In the current sketches, the bamboo in the southeast corner of the schoolyard has been disappeared, in favour of better sight lines. If you have strong feelings about the bamboo, please send me your comments and I will pass them along.

* The landscape design also shows a possible slide and/or seating area incorporated into the dirt hill.

* There are still two playgrounds — one on the Collingwood side, with direct access from the kindergarten rooms, and one on the 7th Avenue side, near where the intermediate playground is now.

* There are two basketball courts, one along 7th Avenue and one at the back of the school near the gym.

* There's a pedestrian entrance along Dunbar street, and an asphalt path between the field to the north and the dirt hill to the south. The design shows this path painted with hopscotch and four-square areas.

* Perhaps best of all, there is one large (5 meter) and several smaller covered areas created by the overhanging second story.

Our resident parent landscape-architect, Goya Ngan, has taken a look at the plans and sent me a few questions to ask, including: how will the drainage be improved for our new soccer field (!!); how will the amphitheatre/seating area work in conjunction with kids playing on the dirt hill; and could the bamboo, if removed from the southeast corner, be replanted in a new location?

I'll pass these along to the planning team, along with any comments I receive after this update.

2. Interior Design

The architects met with the seismic advisory committee on June 4th to go over more detailed interiors for the school. I wasn't able to make that meeting, so Knut kindly provided these notes:

Overall it looked pretty good to me. Here are the highlights:

- They developed Option 1A with the main entrance at the south and the library upstairs in the centre. On the lower level the Gym and NLC [after-school care] space face the field. The upper level layout is symmetrical with stairs at the north and south end. They added a small opening in the floor between lower and upper level to create some connection. Overall a very simple layout that makes orientation within the school easy.



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- The did create a stage replacement by sinking the Gym into the ground by two feet, and having a wide opening from NLC to Gym. The circulation area at the gym entry is also lowered and has a ramp and stairs that can be used as seats from which you could observe activity in the gym through a glass wall. I think this could work but needs detail design.

- Covered space, they did provide a 5m deep covered space on the south side of the NLC space. I think that is a good location and 5m should be enough for some play activity. There are also other, smaller covered areas around the school.

- Classroom are sized about 75m² which is similar to the existing classrooms without the cloak rooms.

- They did show a grass field!

- They did not show much in terms of the exterior appearance, no finishes only very rough massing.

- The biggest discussion was about the open library and the opening in the floor. Staff raised issues with security.

All in all the design ticked the boxes that were identified as the main issues, so I think it is quite satisfactory.

Ms. Whitelaw and Ms. Biorn are working with the architects to tweak the library design.

There is also still some debate about the kiln — the school board and the architects are trying to find a place for it in the new school.

7. Welcome-back carnival in September: Kelly Ryan

- need to make sure that on every communication about the event it says that this is a parent-supervision event, so that the PAC isn't liable

- probably need to have waiver for kids who sign up to be in the dunk tank

Kelly to email write up to acef for minutes

8. Nominations and elections for key executive positions

- Anna to ask Cora if she would be willing to be secretary (emphasize that it's mostly minutes)

- Anna agrees to be co-chair until someone else is found

- should do AGM in May next year, to be able to set new PAC positions in advance

9. New business: none added