



Bayview PAC Meeting Minutes

Bayview PAC Meeting Minutes

Tuesday, Feb. 7, 2023 7:00 - 8:00 pm

Location: Virtual Meeting via TEAMS

In Attendance: Christina Lao, Jessica Ellis, Brie Lunn, Birgitte Biorn, Joss Taylor, Jenny Black, Brandi Baker, Anthony Ma, Molly Johnson, Sara Chipperfield, Itzia Paz, Shoko Flavo, Lesley Campbell

Agenda Items

1. Land Acknowledgement and Introduction: Brie Lunn

Approval of last meeting minutes - approved: Molly Johnson seconded: Christina Lao

2. Teacher update: Christina Lao

- Schoolwide Play Day last week was a great success and teachers were able to view the new Bayview in shifts.
- February is Black History Month and Bayview has been doing schoolwide learning with our morning messages and also learning in our individual classes
- Book Drive: Feb - 27- March 10 to support the 1000x5 initiative with the mission to have children read 1000 times before the age of 5. This is the initiative of the Arbutus Rotary Club and the Strong Start Early Learning Program and Bayview will support it by hosting a Book Drive and asking for donations of pre-loved picture books and board books for children aged 5 and under. The Donation Bin is located in the School Library so please bring in your gently used preschool books. If you have a larger donation, the Rotary Club can make arrangements to pick up your books.
- Division 9: Last week we went ice skating at Kerrisdale Rink with our friends in Division 7 (Ms. Taylor's Class) we will be going ice skating three more times before spring break. We also have a medicine safety workshop on Feb 21 and a Bento Box workshop of February 28. In science we are learning about our favourite animals the squirrels and we are discovering that they are not only very cute but are also very, very smart.
- Division 11: We have been learning about pirates. We have an upcoming fieldtrip to the Maritime Museum for a pirate workshop and have also been learning about the concept of more and less and the same and playing fun games with our big buddies. Last week we learned about Groundhog Day and made predictions about the weather. We also experimented with flashlights to learn how a shadow can move.
- Division 1: We are studying Black History and ancient Egypt.
- Division 2: Each student is working on a Black Excellence project and a collaborative Wall of Fame. Students are also working on writing strong thesis statements to make a persuasive argument while practicing their debate communication skills. They are completing a unit on the UN and international organizations. They are learning and exploration will pollenate with an international fair project where they will research a country in detail. The project will be completed and presented in early March.



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- Division 10: Learning about shapes and math and have been doing a lot of cross curricular activities and working with our Big Buddies. In Social Studies we have been learning about families and how families can be the same but also different in their own unique ways. In Black History Month we have been learning about Black History through stories and picture books.

3. Principal's update: Birgitte Biorn

- Arbutus Rotary Club is organizing the Book Drive and we were not sure whether or not to proceed with the drive but decided that we would go ahead and pivot if needed. They will provide us with the bins and have staff who will go through the books to tidy them up if needed. We recognized that they will be gently used but there will be people available to tidy up the books before handing them off to Strong Start. I will send out more details this week in the newsletter and to be mindful that the books are for kids under 5.
- New Bayview Tours: Kent was available to tour all 4 groups of staff around the new Bayview and overall everyone was very excited about the new spaces and can't wait to move in.
- Seismic Update: Neither Kent or Doug were able to be here tonight but we are still targeting a move into the new Bayview in the winter. Some things have happened over the past three weeks since our last PAC meeting: the railings have gone into the outside gym and the playground which was one of the safety pieces required before moving in. Let down carved out which was required by the City before pouring concrete. It took two days and is now complete so they are ready to pour concrete which they were aiming to do on Friday but the weather wasn't great for it. Concrete pouring should occur any day now. They are finishing some small projects to get ready for the Inspector's walk through which they hope will happen in the next couple of weeks. No date set yet for the Inspector walk through. Once the Inspector reviews and approves the site then we would need a couple of weeks to get organized for a move. Fencing also needs to be put in place around the grass field at least to keep the kids off the field in the school perimeter. Concrete planter in the primary school space (north playground) Teri Taylor and VSB Grounds have had conversations about what plants will go in that area. Itzia we might need to talk to you about some plant options for the concrete planters. That will be an additional planter and S. Jung and T. Taylor might be looking into other grants to see if they can secure bulbs as a donation for the planters. Only stipulation concerning the concrete planters that we made with the VSB is that if the concrete planters start to fall into disrepair after Teri is not at the school then VSB Grounds will just come in and plant something. Moving meeting this week to discuss what is needed for the move.
- Seleema Noon Educator came in last week and was really great with the kids and in particular she was really great with the grades 6s and 7s who can be a tough crowd and the session was at the end of the day. Parent presentation was really good as well. It is a program that we run every other year right now but have had feedback that parents would like to see it every year so thank you PAC for bringing that program to us.
- Kindergarten registration is really high and there are a number of families who are looking at different programs/schools so we will see what that means for Bayview but it is exciting and great to have a strong registration for kindergarten. Depending on the needs of the kids coming in we will adjust the classes accordingly but it looks great! Hopefully all of our catchment families



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will get into Bayview and it is a little early to know if we would get a third kindergarten class but it is great to see so many families wanting to join Bayview.

- Spirit Day coming up on Friday
- Favourite colour day that was organized by the student council where students can wear their favourite colour.
- ProD Day is on the 17th and usually this is one of the days where Staff choose to learn about something that is important to them and some staff will be onsite working together.

4. Valentine's Bake: Jess Ellis

- Feb 14th Bake Sale and have lots of volunteers to bake and help the day of the event. Baked goods can be dropped at either my house or Brie's and we will send out and email the day before with details. There is still more time to volunteer to make baked goods for the sale.

5. Treasurer's update: Jess Ellis

- Regular Account: \$31,328.87 Gaming Account: \$6,978.22

6. Staff Appreciation Lunch: Brie Lunn

- Feb 16th - we have volunteers to help the day of and have also offered to help decorate. Sarah is working with parent class reps to work on the decor which will not be on the teacher's door this year because we are getting ready to move.
- Food donations: we could use a few more and there is a signup genius that you can register for to bring food.

7. Cabin Party: Fundraising Event - Brie Lunn

- Buy your tickets in advance as no tickets will be sold at the door to align with the terms of the liquor license
- Band confirmed, silent auction, live auction are all part of the event and it will be a lot of fun!
- Fundraising Event: buy your tickets in advance if you can come or think you can attend as it is a great way to support the school and have fun!
- Email to follow about the Cabin Party and what it entails so stay tuned.

8. Opening Day Events: Brie Lunn

- Only update from our previous PAC Meeting is that there is someone on the call who would like to lead in the planning and organization of the event on the day of the event. The focus is the after school event open to everyone with food trucks and people going through the site.

9. Additional Equipment for School: Brie Lunn/Birgitte

- Birgitte: Chairs and Tables are needed for the New Bayview gym. The chairs from the old Bayview were old, wooden splintered chairs that we didn't keep. Birgitte reached out to Anthony at the VSB who manages furniture purchases and he advised that Bayview would be responsible for buying folding chairs and tables. The VSB does have folding tables and chairs to loan out to the schools for larger events but if we need something for everyday then that will be Bayview's



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responsibility. Bayview goes through the VSB loan program for things like the Holiday Market where they will request furniture for the event but chairs are something we will use on a regular basis. Anthony sent Birgitte a quote from another school to manage expectations regarding cost.

- Brie: We have paid for almost everything going into the school but are aware that there will be additional costs with the playground and other things. The PAC does have a little bit of reserve money for moving in if something were to come up. The quote for chairs that we did receive from the other school was around \$20,000 and that is not something that we can or want to spend money on for Opening Day. Birgitte was flexible that if we didn't have chairs right away or in the first few months that would be fine but that we would revisit it once we are in the new Bayview. We would prefer to hold the PAC reserve money for anything essential that might come up during the move and then revisit the chairs. With additional fundraising efforts we might be able to increase our reserve and re-visit the conversation around tables and chairs.
- Joss: What does the quote for \$20,000 entail? How many tables and chairs would we receive?
- Brie: About 200 chairs and guessed 8 tables.
- Joss: Where are we storing these chairs and tables when we are not using them?
- Brie: They are on wheeled carts.
- Joss: Where will we store the carts when we are not using them?
- Birgitte: They could either be stored in the PE storage room or the Multi which is right beside the gym or along the walls in the gym.
- Joss: Is this in addition to the tables for the multi?
- Birgitte: No, we don't need tables for the multi. So we are bringing ten decent tables with us and we are not going to need any extra tables for the multi.
- Joss: Okay, at one point we were discussing working with JKC to purchase tables so the ten tables coming from the old Bayview will satisfy their requirement?
- Birgitte: Yes, I think so because JKC has also got a bunch of new furniture and their setup in the new Bayview is different from what they were doing before. They might not even need our ten tables.
- Joss: Okay, I am just thinking through whether we need 200 chairs and tables based on how we worked previously.
- Birgitte: I don't know. That was just a quote that we received from another school. Each cart holds about 36 chairs so on a weekly basis we might need max 100 chairs.
- Joss: I don't remember anytime in Bayview where we have needed 200 chairs.
- Jess: Do you do Christmas concerts? The only time most of us have been here is during COVID.
- Birgitte: No, the only big event we have is the Volunteer Appreciation event at the end of the year so even with that event I don't think we would use that many.
- Joss: It's just that it is a big number so maybe the quote will be more reasonable if we need 100 chairs and no tables to start.
- Birgitte: The tables do not cost that much but the reason to have them is if you have a bake sale or other events as the picnic tables in the lunchroom are not very mobile.
- Brie: We will use the tables for popcorn sales and other events so we will need folding tables for sure.
- Joss: Do we know what happened to the folding tables that we used to have?
- Birgitte: I don't think we had that many but can check in the Annex.



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- Joss: We had at least a dozen. We would use our tables for the silent auction and borrow the difference from VSB.
- Birgitte: I will check at QE Annex and was just there last week and didn't see any folding tables but will double check with Anthony about that to see if they went somewhere else. All the lunchroom tables were there and the gym equipment but will double check with him to see if they went somewhere else.
- Joss: Okay, I am not saying that we need them back as they were very heavy and cumbersome but we did have a significant number of them because we used them for bake sales and things like that. We also had tables in the hallways for kids if they wanted to play.
- Birgitte: Yeah and for those tables we have all new tables for kids to use in the hallways and those are all new. If we think we have 150 kids, maybe 100 chairs are enough.
- Brie: Once we get in the school and have assemblies we will have a better idea of what we have and what we need.
- Joss: Yeah and you might want to check the rules but I think you can use gaming money for the chairs because they would be used for extra-curricular activities and not educational programming.

10. New business:

1. Stewardship Gifts: Bayview Mugs

- Birgitte: I am out of Bayview mugs and I used to give them out as thank yous for people who came and visited and presented at the School. How can I get more mugs?
- Joss: We had to do a minimum order and I think 96 was the minimum.
- Brie: I just had a delivery from Marvin and am happy to follow up.
- Joss: Our previous supplier did the mugs. They came from Instant Imprints on Broadway.
- Brie: We can look into the black coffee mugs for you.

2. Heritage Hooks - cloakroom brass hooks

- Birgitte: When I went to the Annex there were all the old cloakroom and coat hooks and Kent wanted them taken down. We discussed reusing them but I do not think that is going to happen. Is there anything that we can do with the hooks? Maybe the teachers would like a hook for their coats but they are old school brass hooks. They are two grocery bags of hooks.
- Brie: I don't think so unless someone had a plan for them. If you do, send us an email.
- Joss: There was someone who was really passionate about keeping the hooks but I am not too sure who. I think it was a parent whose child is no longer at Bayview. We could post it on the Facebook page to see if anyone would like them.
- Birgitte: I will double check with Kent to confirm first and make sure there aren't any plans or regulations about handing out the hooks.

3. Hanging Baskets: Itzia

- Itzia: Would you like to do a hanging basket sale around Mother's Day again? If yes, then I need to speak with my supplier.



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- Brie: Itzia would you like to do another hanging basket sale because if you would I think our community would love it as the baskets from last year were gorgeous and well received.
 - Itzia: Yes, I can do that.
 - Brie: Well if that is the case then please do speak to your supplier. Everyone loved them and they were really beautiful last year.
4. Next PAC Meeting - April
- Brie: We do not have a PAC meeting in March because it is spring break in March for two weeks so unless something big comes up and we are hoping that something big comes up then we will not be meeting again until April. If something comes up then we will call a mini PAC meeting in between and keep the communication open.
5. Volunteers: Brie
- a. If anyone would like to volunteer for food or for any of the other activities that we mentioned then please reach out to us through email. We have a lot of exciting things coming up.

Thank you everyone for joining and thank you for everyone who updated and was here with us and the teachers and Ms. Biorn for joining us tonight.

Meeting Adjourned